

OSCEOLA MIDDLE SCHOOL Title I, Part A Parent and Family Engagement Plan

I, Sean Downing, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent;
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the Parent and Family Engagement Plan to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan;
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy;
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency;
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The Osceola Middle School Parental Involvement Committee endeavors to unite teachers, parents, and Okeechobee Community stakeholders to enhance and benefit the Osceola Middle School student's educational experiences.

Review Rubric:

Mission statements are written concisely, free of jargon, and parent-friendly and inspire stakeholders to be involved and supportive of the program. Strong mission statements include:

- Explanation of the purpose of the parental involvement program;
- Description of what will be done; and
- Description of the beliefs or value of the LEA.

Review Status: Adequate

Review Comments:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used.

Response: The school will make automated phone calls when necessary to inform parents of the events that are taking place at the school. The school will also use the Remind application to inform subscribed parents of upcoming events. Meetings will also be advertised on the school website to allow all parents to participate. The Parental Involvement Committee is responsible for hosting at least four events throughout the school year.

Parent input at SAC and Title I events meetings are documented by sign - in sheets, agenda, and minutes. PIC is also responsible for conducting the school climate survey, reviewing the results, and determining any needed changes. The PIP will be developed using the parent input from the climate survey.

Review Rubric:

Strong responses include:

- Identification of the group responsible for the development, implementation and evaluation of the plans;

- Description of the procedures for selecting members of the group;
- Explanation of how the input from parents will be documented; and
- Description of the process and involvement of parents in the development of required plans; and
- Information on how the school will provide other reasonable support for parental involvement activities.

Review Status: Adequate

Review Comments:

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Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	Title I, Part C: Migrant Advocate Program	Migrant Advocates can assist in the communication to Migrant families during the school day to provide translation services for parent conferences, and provide additional education support through home visits.
2	Title X: Homeless Students	Homeless students are identified at the school and district level. The district works with food service to make sure these students are coded as participating in the free lunch program and the district works to meet their educational needs. School supplies are also provided to offer additional support to Homeless students/families.
3	Title I: Student Migrant Tutorial Program	A student tutorial program will be offered to all migrant students, to help them be successful with their academic classes. These tutorial sessions will be held on

		Tuesday, Wednesday, and Thursday mornings from 7:45 am to 8:30 am. The school will also fund the transportation for students from their homes to the school in the mornings.
4	Title XI: Student Morning Tutorial Program	A student tutorial program will be offered to all eligible students, to help them be successful with their academic classes. These tutorial sessions will be held on Tuesday, Wednesday, and Thursday mornings from 7:15am to 8:15am. The school will also fund the transportation for students from their homes to the school in the mornings.
5	Title I, Part A	Parent Involvement allocation totals \$2,907 for purchasing supplies and materials for PI Events.partially or totally funds reading coaches (academic coaches) at seven Title I school-wide projects. Reading/academic coaches provide professional development in scientifically based methods and strategies designed to improve student achievement.
6	Title I, Part D	funds supplemental educational materials for four DJJ within the county.
7	Title II, Part A	funds professional development for new and experienced teachers in scientifically based strategies and methods designed to increase student achievement. Title II, Part A also funds the add-on Reading endorsement and partially funds secondary reading/academic coaches.
8	Title VI	funds a certified elementary teacher to operate the iReady Lab at all Title I elementary schools.
9	Nutrition Programs	School sites work cooperatively with the Food

		Service Department to promote good nutrition and wellness.
10	Housing Programs	The District solicits referrals through the Shared Services Council and provides a district social worker to assist students and families.
11	Head Start	The District assists in the transition from Head Start programs to the K12 program. Migrant advocates attend all Head Start evening activities.
12	Adult Education	The District works cooperatively with Indian River State College and opens facilities for adult ELL classes.
13	Career and Technical Education	All students have access to Career and Technical programs at the secondary level.

Review Rubric:

Strong responses include:

- Identification of the specific federal programs; and
- Description of how the programs will be coordinated.

Review Status: Adequate

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Review Comments:

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and presentation	PIC Committee, Assistant Principal	September 2017	Copies of agenda, handouts, and Powerpoint

	materials for the meeting			presentation kept in Title I audit box
2	Advertise meeting	PIC Committee, Assistant Principal	September 2017	Copy of notice sent to parents in Title I audit box, also posted on school website and on social media
3	Title I Annual Meeting	PIC Committee, Assistant Principal	September 2017	Evaluations, sign-in sheets, agenda, PowerPoint handouts, and minutes.

Review Rubric:

Strong responses include:

- Identification of specific activities or tasks;
- Identification of the person(s) responsible for completing the task;
- Reasonable and realistic timelines; and
- Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.

Review Status: Adequate

Review Comments:

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement.

Response: Osceola will provide varying meeting times for all workshops and meetings to accommodate multiple schedules. Majority of events will be held in the evening. Childcare will be offered as needed. We will also ensure that all the parents who have given their email addresses to the Parental Involvement Committee will receive all the minutes from the meetings.

Review Rubric:

Strong responses include:

- Description of the process the school will use to ensure that workshops/meetings are offered at a flexible times; and

- Specific examples of the flexible schedule offered to parents.

Review Status: Adequate

Review Comments:

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Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement .Include information on how the school will provide other reasonable support for parental involvement activities.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Open Computer Lab - at least once a week one of our school's computer lab will be open to our parents for their personal use.	Principal/Reading Coach	More parents will be on campus which will hopefully encourage them to attend the parent workshops that will be held every nine weeks. This hopefully will positively impact student achievement as a whole.	October 2017-May 2018	Pass/Fail of students for the year.
2	Parent Event 1: Science Night	Parental Involvement Committee	Provide parents with strategies and resources to support their student in the area of science. This event will positively impact student	October-December 2017	Sign in sheets, agenda, parent evaluations .Report of how many students completed a Science fair project and of how many placed in the

			achievement		country science Fair
3	Parent Event 2: Parent Data Chats	Parental involvement Committee	Provide parents with student data information to help their student with setting goals to on track.	November 2017-February 2018	Sign-in sheets, agenda, I-Ready reports, FSA scores and projections.
4	Parent Event 3: Prepare for the summer slide	Parental Involvement Committee	This event will help provide families with information and resources to maintain student learning throughout the summer.	March-April 2018	Sign-in sheets, agenda, Parent/Student Survey
5	Conduct Title 1 Annual Meeting	PIC Committee	Provide parents with information about Title I and the programs it offers for students and families.	September-October 2017	Sign in sheets, agenda, parent evaluations, minutes and Power Point presentation

Review Rubric:

Strong responses include:

- Description of the content and type of activity including the following:
 - o The state’s academic content standards and state student academic achievement standards, State and local assessments including alternative assessments, Parental involvement, and How to monitor their child’s progress and work with educators to improve the achievement of their child;
- Identification of the person(s) responsible;
- Correlation to student academic achievement;
- Reasonable and realistic timelines; and
- Description of the evidence the LEA will use to demonstrate the effectiveness and/or completion of the activity/task

Review Status: Adequate

Review Comments:

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Sensitivity Awareness Training	Assistant Principal/ Principal	Improved Attendance	1st 9 weeks	Climate survey indicator for teachers showing respect to students
2	Using Effective Communication During Parent Conferences	Assistant Principal/ Principal	Parents can support students at home through home work help and organization.	2nd 9 weeks	Administration will observe team during parent conferences
3	Involving Parents to Reduce Absenteeism	Guidance Counselors	Improved Attendance	1st 9 weeks	School Wide Absenteeism Rate will decrease
4	LGBTQ Awareness	Guidance/ Assistant Principal	Improved Student Attendance	2nd 9 weeks	Climate survey indicator for teachers showing respect to students

Review Rubric:

Content and type of activity including the following:

- Valuing of parental involvement,
- Communicating and working with parents,
- Implementation and coordination of parental involvement program,
- Building ties between home and school,; and
- Cultural sensitivity;
- Identification of person(s) responsible;
- Correlation to student academic achievement;
- Reasonable and realistic timelines; and
- Description of the evidence the LEA will use to demonstrate the effectiveness and/or completion of the activity/task.

Review Status: Adequate

Review Comments:

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children.

Response: The Parental Involvement Committee will Expand the school website to include all activities and events so all parents will be informed.

Review Rubric:

Strong responses include:

- Identification of the type of activity;
- Specific steps necessary to implement this activity;
- Person(s) responsible;
- Timeline; and
- Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.

Review Status: Adequate**Review Comments:**

Communication

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency.

Response: Parents are informed about all Title I programs at the Annual Title I meeting in September. The school will send out a least one automated phone call and newsletter a month to inform parents of upcoming events. We will also use the Remind application to

inform parents of upcoming meetings/events. After each event parents will have the opportunity to complete a survey to give the school feedback and to make any requests or give any suggestions.

All students are taught using state approved curriculum, aligned to the State Standards. Students needing extra instruction are supported using the RtI models. Progress reports and report cards are sent home on a regular basis.

Parents are encouraged to complete the climate survey and provide feedback on all of the school's educational programs. This feedback and any other parental input throughout the year are taken into consideration when planning programs, etc. for the following year.

All documentation is filed in the Title I audit file.

Review Rubric:

Strong responses include:

- Process for providing information to parents;
- Dissemination methods;
- Reasonable and realistic timelines for specific parent notifications; and
- Description of how the school will monitor that the information was provided.

Review Status: Adequate

Review Comments:

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: We have members of the Parental Involvement Committee that are bilingual, they are willing to be our on-site translators. To ensure that all parents receive information about activities etc., we will send out letters. In the event that a parent with disabilities needs additional assistance, those services will be available at the school upon request.

Review Rubric:

Strong responses include:

- Process the school will use for translating information into a parent’s native language;
- Description of how the school will ensure that parents with disabilities will have access to parental involvement activities and/or services;

- Description of how the school will ensure that information is available to parents considering the fluctuating student populations;
- Specific languages in which information will be provided; and
- Process the school will use to monitor that schools provide information to parents in a language they can understand, if feasible.

Review Status: Adequate

Review Comments:

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Not Applicable

Review Rubric:

Strong responses include:

- Identification of the activity which may include the following:
- Involving parents in the development of staff training, providing literacy training, paying reasonable and necessary expenses to conduct parental involvement activities, training parents to help other parents, adopting and implementing model parental involvement programs, organizing a local education agency parent advisory council, and/or developing roles for community organizations and/or business in parental involvement activities;
- Description of the implementation strategy;
- Identification of person(s) responsible;
- Correlation to student academic achievement; and
- Reasonable and realistic timelines.

Review Status:

Review Comments:

Upload Evidence of Input from Parents to your school PI Folder. [OMS PI Folder](#)

Review Rubric:**Review Status:****Review Comments:**

Upload Parent-School Compact to your school PI Folder. [OMS PI Folder](#)

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Review Rubric:

School-Parent Compact must include the following components:

- Description of the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's student academic achievement standards;
- Identification of ways parents will be responsible for supporting their children's learning (for example, monitoring attendance, homework completion, or television watching; volunteering in their child's classroom; and participating as appropriate in decisions relating to the education of their children and positive use of extracurricular time); and
- Highlight the importance of communication between teachers and parents on an ongoing basis through, at a minimum: parent-teacher conferences in elementary schools, at least annually, during which the compact will be discussed as it relates to the individual child's achievement; Frequent reports to parents on their child's progress; and Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
- Evidence that parents were involved in the development/revisions to the compact .

Review Status:**Review Comments:**

Upload Evidence of Parent Involvement in Development of Parent-School Compact

to your school PI folder. [OMS PI Folder](#)

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Review Rubric:

Review Status:

Review Comments:

Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Meeting	1	10	
2	Movie Night	1	6	
3	Science Night	1	109	
4	History Night	1	60	

Review Rubric:

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

Review Status:

Review Comments:

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement

Review Rubric:

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

Review Status: Needs more information or clarification

Review Comments:

createDate	modifyDate	comment
7/26/17		Need to add PLCs

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation for migrant parents	We will strive to provide transportation via busing to all parent nights in the future.
2	Teacher Participation	We will hold raffles (funds will not come from the grant) for teacher who attend the parent nights.
3	Childcare Services	We will do our best to provide a room on campus to use as a nursery (for children that are toddler aged and above)

Review Rubric:

Strong responses include:

- Identification of barrier which hindered participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); and
- Description of how the LEA will use the information gathered from the evaluation to design strategies for more effective parental involvement policies.

Review Status: Adequate

Review Comments:

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Review Rubric:

Activities described in this section should be correlated to student achievement and include sufficient detail that another LEA or school could use the information to develop a similar program.

Review Status:

Review Comments: